

LONG DISTANCE TRUCK DRIVER MEAL RECORD

Client Name.....

Month..... 20.....

[illegible]

In late October 2017, the ATO issued new guidelines for long distance truck drivers who wish to claim meals and accommodation. The easy way to find it is QC 21635 in the ATO search engine.

KEY POINTS

- * If you sleep in accommodation provided by your employer, or the truck, there is no claim for accommodation.
- * The claim for meals relies on sleeping away from home, either overnight or the long break required by the log book rules.
- * Both the ATO and the Administrative Appeals Tribunal have been asking for evidence of the expense. Please attach cash register dockets etc to this form. Perhaps take a photo of the menu board.
- * Meals can be eaten at unconventional times, but only claim 1 breakfast, lunch and dinner per 24 hrs.
- * The above sheet must be consistent with the log-book you are required to keep.
- * There is a maximum the ATO allows without full receipts. It changes from year to year.

This sheet has not been approved by the ATO, use at your own risk.