

Parker Accounting Financial Services
(Incorporating The Tax Counter Pty Ltd)
TELEPHONE ACCOUNT ANALYSIS

PROVIDER.....

PERIOD ENDED...../...../.....

TELEPHONE NUMBER(S)

TYPE	TOTAL	% BUSINESS	CLAIM	GST	PRIVATE
Local Calls					
STD Calls					
ISD Calls					
Calls to Mobiles					
Homelink Calls					
13 Numbers					
19 Numbers					
Other					
Telecard No.					
Telecard No.					
SUB TOTAL					
Advertising/White Pages					
Other Charges					
Service & Equipment					
TOTALS					

Additional Comments

Attach this to the telephone account, for the Australian Taxation Office Auditor to examine. You can be quite confident that there will be an audit at least every 5 years. The apportionment for private use is a favourite area. As so many people now run a business from home, apportionment is critical.